Date of meeting Thursday, 7th November, 2013

Time 7.00 pm

Venue Committee Room 1, Civic Offices, Merrial Street,

Newcastle-under-Lyme, Staffordshire, ST5 2AG

Contact Geoff Durham ext 2222

Member Development Panel

AGENDA

PART 1 – OPEN AGENDA

1 DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items included in this agenda

2 MINUTES OF A PREVIOUS MEETING

(Pages 1 - 6)

To consider the minutes of the previous meeting of this Working Group held on 11 July and 15 August 2013.

3 UPDATE ON ICT

To receive a verbal update from the Council's ICT Operations and Development Manager in respect of ICT and mobile devices.

4 MEMBERS MAIL

To receive a verbal update from the Chair regarding the current position with respect to Members' mail

5 PEER ASSESSMENT FEEDBACK

(Pages 7 - 10)

To consider a report on the Peer Assessment feedback and discuss possible actions

6 Update on Member Development

(Pages 11 - 14)

7 UPDATE ON REPRESENTATION ON OUTSIDE BODIES

To receive a verbal update from the Council's Member Training and Development Officer on the Outside Body Representations.

8 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors D Becket (Chair), Mrs Heames, Kearon, Miss Olszewski,

Mrs Peers, Snell, Turner, White and Williams

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums: 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.